

LICENSING COMMITTEE

MEETING TO BE HELD IN CIVIC HALL, LEEDS ON

TUESDAY, 22ND JUNE, 2010 AT 11.00 AM

(At the conclusion of the Licensing and Regulatory Panel)

MEMBERSHIP

Councillors

S Armitage (Chair) - Cross Gates and Whinmoor;
M Dobson - Garforth and Swillington;
J Dunn - Ardsley and Robin Hood;
Mrs R Feldman - Alwoodley;
R D Feldman - Alwoodley;
T Grayshon - Morley South;
T Hanley - Bramley and Stanningley;
G Hussain - Roundhay;
G Hyde - Killingbeck and Seacroft;
V Morgan - Killingbeck and Seacroft;
B Selby - Killingbeck and Seacroft;
C Townsley - Horsforth;
D Wilson - Rothwell;
G Wilkinson - Wetherby;

1 X LIBERAL DEMOCRAT NOMINEE

Agenda compiled by:
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>MINUTES</p> <p>To approve the minutes of the last meeting held on 13th April 2010 as a correct record</p> <p>(copy attached)</p>	1 - 4
7	All Wards;		<p>LICENSING COMMITTEE - ANNUAL GOVERNANCE ARRANGEMENTS</p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance) seeking to establish the governance arrangements for the Licensing Committee during the 2010/2011 Municipal Year. The report includes the Terms of Reference for the full Committee and Members are asked to consider:</p> <ul style="list-style-type: none"> • The appointment of the Sub Committees • The Terms of Reference of the Sub Committees • The officer delegation scheme <p>(Report attached)</p>	5 - 22

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8	All Wards;		<p>LICENSING PROCEDURE RULES AND CODE OF PRACTICE FOR DETERMINING LICENSING MATTERS</p> <p>To consider the report of the Assistant Chief Executive (Corporate Governance) setting out the proposed Rules of Procedure and the Code of Practice for Determining Licensing Matters to be followed by the Licensing Committee and its Sub-Committees during the 2010/2011 Municipal Year</p> <p>(Report attached)</p>	23 - 50
9	Various;		<p>WORK PROGRAMME</p> <p>To note the proposed Licensing Work Programme associated with both the Licensing Committee and the Licensing and Regulatory Panel 2010/2011</p> <p>(Schedule attached)</p>	51 - 54
10			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the date and time of the next meeting as Tuesday 20th July 2010 at 10.00 am. This meeting will be followed immediately by a meeting of the Licensing and Regulatory Panel.</p> <p>The following is the list for the remainder of the Municipal Year: <u>Licensing Committee and Licensing & Regulatory Panel</u> - one meeting to commence at the former's conclusion. <u>The meeting beginning at 10.00 am will alternate on a monthly basis</u></p> <p>20th July 2010; 17th August 2010; 14th September 2010; 19th October 2010; 16th November 2010; 21st December 2010; 18th January 2011; 15th February 2011; 15th March 2011; 12th April 2011 and 17th May 2011</p>	